朝陽科技大學資訊管理系碩士班修業準則

Academic Guidelines for the Master's Program of the Department of Information Management, Chaoyang University of Technology

第一條 目的 Objective

為增進本系碩士班研究生之學習成效，以便於研究生規劃修課學程，特訂定「資訊管理系碩士班修業準則」(以下簡稱本準則)。

In order to improve the learning effectiveness of graduate students in the Master's Program of this Department and facilitate them in curriculum planning, we hereby establish these "Academic Guidelines for the Master's Program in the Department of Information Management, Chaoyang University of Technology."

第二條 修業學分 Required Credits

依入學年度之「朝陽科技大學資訊學院日間部資訊管理系碩士班課程規劃表」規定「最低畢業學分數」為依據。

The minimum credits required for graduation are determined by the "Total Requirements" outlined in *the Curricular Planning for the Master-degree Program, Department of Information Management, Chaoyang University of Technology,* applicable to the year of admission.

第三條 修業年限 Duration of study

修業年限為 1 至 4 年。

The duration of study is between 1 to 4 years.

第四條 修業規定 Academic Guidelines

一、　　　修課學分數:研究生應依其入學年度課程規劃表中相關規定修課。資訊學院各系所開設專業選修課程;或經指導教授同意修習其他系所開設之課程,經系主任同意,得認列為本系之專業選修課程。

Number of course credits: Graduate students are required to select courses following the regulations outlined in the course plan for their year of admission. The students can also select professional elective courses offered by various departments within the College of Information. Students are also allowed to take courses offered by other departments outside of College of Information. However, taking courses offered by other departments requires approval of the advisor and the department chair.

二、　研究生每學期所選修之課程均須經指導教授或系主任同意,尚未確立指導教授者（含預研生）,由導師代理。

Each semester, graduate students must obtain approval from their advisor or the department chair for their course selections. For students without an assigned advisor (including pre-research students), a mentor will assume this responsibility.

三、　研究生可修習本系碩士在職專班之課程,但以當學期碩士班未開設之課程為限(如有特殊原因經系主任同意者不在此限),且每學期至多修習3學分,全學程至多修習12學分。合班開課或開設課程時已開放修習者不在此限。

Graduate students may take courses from the Executive Master's Program in this department, but only for courses not offered in that semester (exceptions may apply with department chair approval). A maximum of 3 credits per semester and a total of 12 credits throughout their studies can be taken from these courses. Students are not restricted if courses are opened jointly or already available.

第五條 學分抵免原則 Credit Exemption Principles

一、 資格 Qualifications::

(一) 曾於國內外教育部認可之大學或獨立學院研究所碩士班肄業。

Students who have previously enrolled in a master's program at a domestic or international university or independent college recognized by the Ministry of Education.

(二) 曾於國內外教育部認可之大學或獨立學院取得推廣教育中心之研究所課程學分證明者。

Students who have received credit certificates from a continuing education center at a recognized domestic or international university or independent college.

二、 符合上述資格者,得依據本系入學年度課程劃表抵免學分,至多得抵免其入學年度規定畢業總學分數扣除碩士論文學分數後之二分之一。

Students who meet the above qualifications may apply for credit exemptions according to the course plan for their year of admission, with a maximum

exemption of up to half of the total required graduation credits, excluding thesis credits.

三、依本校「學生修習碩士班課程甄選作業辦法」進入本系碩士班就讀之新生，須於大學應屆畢業後四年內考取本系，始可申請抵免，至多得抵免其入學年度規定畢業總學分數扣除碩士論文學分數後之三分之二（抵免學分數在二分之一內者不限畢業年數）。

New students entering this master's program through the "Guidelines for Selecting Undergraduate Students to Enroll in Master's Degree Courses" must apply for exemptions within four years of graduating from their undergraduate program. They can receive a maximum exemption of two-thirds of the total required graduation credits, excluding thesis credits. Exemptions of up to half do not require consideration of graduation years.

四、抵免學分之申請須依學校規定時程提出辦理，並經系主任同意抵免。

Applications for credit exemptions must be submitted according to school regulations and require approval from the department chair.

第六條 指導教授 Advisors

一、每位研究生之指導教授以不超過 2 位為原則，惟其中至少 1 位須為本系專任教師。

Each graduate student may have no more than two advisors, with at least one being a full-time faculty member of this department.

二、研究生應於第 1 學年第 1 學期結束前經指導教授及系主任同意後確立其指導教授，逾期視同自動延長修業年限。

Graduate students are required to confirm their advisor, with approval from both the advisor and the department chair, by the end of the first semester of their initial academic year. Failure to meet this deadline will result in an automatic extension of their study period.

三、因特殊原因需更換指導教授時，須經原任指導教授、新任指導教授、及系主任同意後予以更換。

If a change of advisor is required for special reasons, approval must be obtained from both the current and prospective advisors, as well as the department chair.

第七條 碩士論文計畫書審查 Thesis Proposal Review

一、計畫書內容得包括中英文摘要、簡介、研究動機、文獻總覽、研究方法及步驟、預期結果、及參考文獻等項目。

The proposal content should include Chinese and English abstracts, an introduction, research motivation, a literature review, research methods, expected results, and references.

二、計畫書審查之申請須經指導教授同意。

The application for proposal review must be approved by the advisor.

三、計畫書之審查可選擇口頭報告或書面審查方式進行，審查結果分為通過與不通過 2 種。以口頭報告者，由至少 3 位出席之助理教授以上評審；以書面審查者，計畫書應公開展示，並由至少 3 位助理教授以上進行審查。

The proposal review can be conducted through either an oral presentation or written review, with results categorized as either pass or fail. For oral presentations, at least three assistant professors or above must attend; for written reviews, proposals should be publicly displayed and reviewed by at least three assistant professors or above.

四、計畫書審查未通過者，應於第 1 次審查後 1 至 2 個月間進行第 2 次審查，若再次未通過，則須再延半年。

If a proposal review does not pass, a second review must occur within one to two months after the first review; if it fails again, an extension of six months is required.

五、計畫書審查通過後，若需更改論文題目，須由指導教授出具書面意見決定是否需重新審查計畫書。

After passing the proposal review, if there is a need to change the thesis topic, written consent from the advisor is required to determine if a new proposal review is necessary.

第八條 碩士學位考試 Master's Degree Examination

一、碩士論文須以中文或英文撰寫，曾經取得他種學位之論文不得再度提出。

The thesis must be written in either Chinese or English. Previously submitted theses for other degrees cannot be resubmitted.

二、申請學位考試資格 Eligibility for Degree Examination:

(一) 修畢規定課程與學分(含當學期所修課程)。

Completion of required credits (including courses taken during that semester).

(二) 註冊在學。

Currently enrolled status.

(三) 通過碩士論文計畫書審查。

Passing of thesis proposal review.

(四) 碩士論文初稿已完成並經指導教授與系主任同意。

Completion of draft of thesis approved by the advisor and department chair.

(五) 除上述規定外，並應具有下列資格之一：

In addition to the above requirements, one of the following qualifications must be satisfied:

1. 至少有 1 篇論文被接受發表於學術會議或期刊。

   At least one paper is accepted for presentation at an academic conference or journal.

2. 以研究成果參加專利通過學校發明專利先期審查並提出申請者，此項專利必須與指導教授共同發表，且在不含指導教授之發

明專利人排名中，該生必須為第 1 發明專利人。

Participation in patent applications through school invention patent preliminary reviews based on research results. This patent must be co-authored with the advisor, and the student must be listed as the first inventor excluding the advisor.

3. 以研究成果參加全國性以上比賽或國際發明展，成績優異經指導老師推薦者。

   Participation in national-level competitions or international invention exhibitions with outstanding results recommended by their advisor.

4. 單案執行金額為新台幣伍萬元以上或累計執行金額為新台幣拾萬元以上之產學合作案者。以此資格提出申請者，其論文題目及內容需與該產學合作案相關。另外，一件產學合作案以一人提出申請為原則。

   Involvement in industry-academia cooperation projects with execution amounts over NT$50,000 or cumulative execution amounts over NT$100,000. Those applying under this qualification must ensure that their thesis topic and content relate to the said cooperation project. Additionally, only one person may apply per cooperation project.

三、其他碩士學位考試之相關規定，請依據「朝陽科技大學碩士學位考試辦法」辦理之。

Other related regulations regarding master's degree examinations should follow "Chaoyang University of Technology Master's Degree Examination Regulations."

四、學位考試委員，應對修讀碩士學位學生之研究領域有專門研究，並具有下列資格之一：

The examination committee members should possess expertise in the field of study of the master's degree students and fulfill at least one of the following qualifications:

(一) 現任或曾任教授、副教授、助理教授。

Current or former professors, associate professors, or assistant professors.

(二) 中央研究院院士、現任或曾任中央研究院研究員、副研究員、助研究員。

Academicians from Academia Sinica or current/former researchers at Academia Sinica.

(三) 獲有博士學位，且在學術上有成就，符合下列條件之一者：

Those who hold a doctoral degree and have achieved academic accomplishments, meet at least one of the following conditions:

1. 經大專院校相關科系審核通過，具教授級、副教授級、助理教授級專業技術人員任一資格，並持有現任聘書者。

   Approved by relevant departments at universities as professional technical personnel at professor, associate professor, or assistant professor levels with current employment contracts.

2. 曾發表相關論文。

   Published relevant papers.

3. 曾發表相關專書。
   Published relevant books.
4. 曾主持相關研究計畫。
   Previously led relevant research projects.

(四) 研究領域屬於稀少性、特殊性學科或屬專業實務，且在學術或專業上有成就，符合下列條件之一者：

Individuals whose research fields are rare or specialized disciplines with academic or professional achievements meet one of these conditions:

1. 主持相關研究計畫。
   Led relevant research projects.
2. 發表相關論文。
   Published relevant papers.
3. 具有相關專業領域發明專利。
   Held relevant patents in professional fields.
4. 具有相關專業領域世界級比賽獲獎。
   Won awards in world-class competitions related to professional fields.

五、考試委員應親自出席學位考試，不得委託他人代理，學位考試須有校外委員出席，且出席委員至少 3 人以上始得舉行。

Examination committee members must personally attend degree examinations and cannot delegate others to represent them. The degree examination must be attended by members from outside the school and at least 3 members must be present.

六、學位考試成績以 70 分為及格，100 分為滿分，並以出席委員評定分數之平均決定之，但有二分之一以上委員評定不及格者以不及格論。學位考試成績不及格且其延長修業年限尚未屆滿者，得於次學期或次學年重考，重考以 1 次為限，再不及格則以退學論處。

Passing score for the degree examination scores is 70 points out of a maximum score of 100. Scores are determined by averaging evaluations from attending committee members. However, if more than half rate the score as failing, it will be considered failing overall. Students who fail their degree examination while still within their extended study period may retake it in the next semester or academic year. Retakes are limited to once and failing again will result in dismissal from school.

七、論文如有抄襲或舞弊情事，經碩士學位考試委員會審查確定者以不及格論處。

Theses found to contain plagiarism or fraud will be deemed failing upon confirmation by the Master's Degree Examination Committee.

八、通過學位考試後，應將修正之碩士論文 2 冊繳送教務處，並依圖書館相關規定上傳電子檔。

After passing the degree examination, two corrected copies of the master's thesis must be submitted to the Office of Academic Affairs and uploaded electronically according to library regulations.

第九條　本準則未盡事宜，依教育部及本校相關規定辦理。

For matters not covered in these regulations, please refer to the relevant Ministry of Education and university regulations.

第十條　本準則經系務會議通過、院務會議決議，經院長核定後實施，修正時亦同。

These Guidelines shall take effect after being approved by departmental meetings and college meetings and ratified by the dean. Amendments shall follow the same procedure.